HYRUM LIBRARY

TECHNOLOGY PLAN

2005-2006

1. MISSION STATEMENT: The mission of the Hyrum Library is to aid patrons, of all ages, in the pursuit of recreational reading, answer reference questions by text and electronic sources, address inter-cultural needs of the community, and aid patrons exploring occupational opportunities.

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With the tremendous amount of information now available, not only by text but also electronically, the library must strive to stay abreast of all new technology. It will become even more important that the staff be trained in the use of the Internet as well as helping to educate our patrons, where possible.

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2. SERVICE, GOALS AND OBJECTIVES:

Our goals to achieve our mission statement are:

1. Provide quality access to the Internet for our patrons.

2. Make available on the WEB our card catalog and calendar of events.

3. Continuing to build our DVD and CD collections, as well as large-print materials as the budget allows.

3. STAFF TRAINING AND PATRON ASSISTANCE:

1. Continue with remaining two librarians to complete UPLIFT training.

2. Continue as a staff to take advantage of classes offered for Internet training and upgrading other computer skills.

3. Plan space in the new library for training and education of Internet use for patrons.

4. EXISTING TECHNOLOGIES AND SERVICES:

1. Currently we use Follett Software, Windows based, including WEB

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Collection Plus, and Circulation Plus. We are using current versions of these programs. Recently, with the help of the State Library, we have implemented our cataloging from OCLC - CatExpress. Our computers for patron use are Linex, which we feel has cut down on our technical problems.

2. Internet is provided by ComCast. Our service has been great.

3. One of our computers is a dedicated file server with two hard drives, as well as an automatic backup system. There are four computers for public access, two OPAC computers, two check out stations, and one work station for the staff. All computers are hooked to the Internet.

4. The printer for patron use and work station is a Hewlett Packard DeskJet 932C which is over four years old. The money has been set aside in our budget to purchase a new and much improved printer.

5. The library was given a FAX machine by one of our patrons. This saves us from having to use the city's fax.

5. PLANNED TECHNOLOGICAL UPGRADES, SERVICES & TIME LINE

Year 2005-2006 Objectives and goals:

a. We would like to add the Follett receipt printers at our check-out stations.

b. On-going training for staff, especially taking advantage of any technological classes offered.

c. Discuss with the city how to improve our web site and update it on a more regular basis.

d. Look into the application for an LSTA grant for the new library technology needs.

e. Continue to have input on ideas for the new library from staff, volunteers, and our patrons.